BASTROP COUNTY EMERGENCY SERVICES DISTRICT NO. 3

MINUTES

May 20, 2026

Bastrop County Emergency Services District No. 3 met in regular session, open to the public, at **9:00 A.M.,** on **Wednesday, May 20, 2026**, in the **Bastrop County Emergency Services District 3 office, 627 B State Highway 71, Bastrop, Texas 78602**, at which time the following subjects were discussed, considered, passed, or adopted:

A. **Call Meeting to Order** (Commissioner Green) **9:01 am**

B. **Pledges of Allegiance;** Those present said the Pledges of Allegiance.

Present were Commissioners Green, Simpson, and Young. Commissioner Pack was present via Teams for Item G.13, and Commissioner Stagner was absent. Also present was Executive Director Johnson and Legal Counsel Kelli Carton. Others in attendance were Don Rose, Nichole Kuhlmann, Ernie Rodriguez, Kelly Curry, Preston McGrew, Crystie Shibley, Blake, Paul Prince, Mark Johnson, Brian Jackson, Rusty Wood with Acadian Ambulance, and members of the public.

C. **Public Comment**. It was noted that Commissioner Loren Stagner resigned from the Board of Commissioners earlier in the week.

D. **Public Comment on Agenda Items**. None.

The Board changed the order of the agenda and addressed the agenda items in the following order:

G. **The following items are for discussion and possible action:**

13. Approve the renewal of the PHI Air Medical subscription for county residents.

Commissioner Green recused himself from the discussion, abstained from voting on this item, and left the meeting room at 9:03 a.m. Commissioner Pack joined the meeting via videoconference, and the Board proceeded to Agenda Item 13.

PHI representative Michelle Chaisson provided a brief history of the agreement with PHI, as provided in the board packet, and answered questions. Discussion followed.

Motion: Commissioner Young moved to approve the renewal of the PHI Air Medical Subscription for county residents subject to legal review; Second by Commissioner Pack.

3 – Ayes, Commissioner Green absent and not voting. Motion Passes

Commissioner Green rejoined the meeting following the vote, and Commissioner Pack departed the meeting at 9:15 a.m.

E. **Special Recognition**

Commissioner Green read the EMS Week Proclamation aloud.

No action taken.

F. **Operations**

1. Operations report from Acadian Ambulance, including
   a. Operational Metrics
   b. Clinical Metrics
   c. Community Events
   d. Discussion and possible action on the report provided

   Acadian representative, Rusty Wood, provided the report on subitems (a), (b), and (c). Discussion followed.

   No action taken.

2. Executive Director report to include executive summary, update on Administrative operations, EMS transition plan, human resources, construction and other project updates, including any subitems below, and other related District matters, with discussion and possible action on the report provided.

   Executive Director Johnson presented the report included in the meeting packet and notified the Board of the resignation of Commissioner Stagner. Executive Director Johnson welcomed the new supervisors in attendance. Discussion followed

   No action taken.

3. Bastrop County First Responders Report

   Preston McGrew provided the First Responders report.

   No action taken.

G. **The following items are for discussion and possible action:**

1. Discuss and consider action on the contract with Acadian Ambulance for the provision of EMS services to the District service area.

   Executive Director Johnson updated the Board regarding the contract termination and provided a copy of the termination letter for review, which was included in the board packet.

   Motion: Commissioner Simpson moved to approve termination of the contract with Acadian Ambulance; Second by Commissioner Young

   3 – Ayes, Motion Passes

   The Board adjourned to Executive Session at 9:29 a.m. pursuant to Texas Government Code Section 551.071 and 551.072 to discuss real property matters and to thereafter receive legal advice and counsel regarding Agenda Item 26. The

Board reconvened in Regular Session at 9:56 a.m. No action was taken during Executive Session. Action on Agenda Item 26 deferred until later in the meeting.

2. Approve the Treasurer's report and the financial statements for March and April 2026, payment of invoices and reimbursements, payroll, and advertising expenses.

   Executive Director Johnson presented the Treasurer's report as provided in the board packet.

   Motion: Commissioner Green moved to accept the Treasurer's report and the financial statements for March and April 2026 and ratification of previous payments as discussed, and the payment of invoices and reimbursements, payroll, and advertising expenses as presented; Second by Commissioner Young.

   3 – Ayes, Motion Passes

3. Approve revenue transfer(s) between or among District accounts.

   No action taken.

4. Approve scheduled annual payment of capital equipment loan # 1 to First National Bank.

   Motion: Commissioner Simpson moved to approve the first payment on the loan as discussed; Second by Commissioner Young.

   3 – Ayes, Motion Passes

5. Approve recommended budget amendments for fiscal year 2025-26.

   Motion: Commissioner Young moved to approve the recommended budget amendments as presented; Second by Commissioner Simpson.

   3 – Ayes, Motion Passes

6. Approve policy for EMS Coverage for standby event coverage.

   Motion: Commissioner Green moved to approve the policy for standby event coverage as presented; Second by Commissioner Young

   3 – Ayes, Motion Passes

7. Approve minutes from the following meetings:

   a. April 15, 2026 (Regular Meeting)

   Motion: Commissioner Young moved to approve the meeting minutes from April 15, 2026, as presented; Second by Commissioner Green.

   3 – Ayes, Motion Passes

25. Approve use of Southwest Engineers on additional sites.

Gabe Hovdey of Southwest Engineers gave a brief update on current projects and future site plans.

Motion: Commissioner Green moved to approve Southwest Engineers for additional sites, including Kinsey Road, Cedar Creek West, Cedar Creek South, and Red Rock as presented; second by Commissioner Simpson.

3 – Ayes, Motion Passes

8. Approve a resolution for exemption from ad valorem taxation for the Hopewell Community Center.

Motion: Commissioner Simpson moved to approve a resolution for exemption from ad valorem taxation for the Hopewell Community Center; Second by Commissioner Young.

3 – Ayes, Motion Passes

10. Authorize the executive director to pursue a construction loan proposal from Government Capital or other interested proposers.

Executive Director Johnson provided a Proposed Term Sheet from Government Capital in the board packet. Discussion followed.

Motion: Commissioner Green moved to approve the authorization of executive director to pursue a construction loan proposal from Government Capital or other interested proposers; Second by Commissioner Simpson.

3 – Ayes, Motion Passes

11. Approve reimbursement resolutions for the following real estate-construction projects.

    b. Jasper – Station 1
    c. Jasper – Admin
    d. Smithville – 103 Turney
    e. Kinsey Road

Motion: Commissioner Green moved to approve the individual reimbursement resolutions for the real estate construction projects as discussed with the dollar figures to be finalized and verified; Second by Commissioner Simpson.

3 – Ayes, Motion Passes

12. Approve the solicitation of competitive sealed proposals for the construction of Station 1.

Motion: Commissioner Green moved to approve the solicitation of competitive sealed proposals for the construction of Station 1; Second by Commissioner Young.

3 – Ayes, Motion Passes

14. Ratify purchase order change with Sames Ford to delete two chassis and approve new purchase order with Frazer for the purchase of two F450 chassis from Sterling McCall Ford as a replacement using the HGAC contract.

    Motion: Commissioner Simoson moved to approve the ratification of the purchase order change with Sames Ford to delete two chassis and approve a new purchase order with Frazer for the purchase of two F450 chassis from Sterling McCall Ford as a replacement using the HGAC contract; Second by Commissioner Young.

    3 – Ayes, Motion Passes

15. Approve the purchase of a utility pick-up truck from Caldwell Country Chevrolet for use as a logistics vehicle using the Buy Board contract.

    Motion: Commissioner Green moved to approve the purchase of a utility pick-up truck from Caldwell Country Chevrolet for use as a logistics vehicle using the Buy Board contract; Second by Commissioner Young.

    3 – Ayes, Motion Passes

16. Approve a recommended fee schedule for EMS Services.

    Executive Director Johnson provided a fee schedule recommendation and supporting materials. Discussion followed.

    Motion: Commissioner Green moved to approve a recommended fee schedule for EMS Services as presented; Second by Commissioner Simpson.

    3 – Ayes, Motion Passes

17. Approve a recommendation to join the American Ambulance Association.

    Motion: Commissioner Green moved to approve the recommendation to join the American Ambulance Association; Second by Commissioner Young.

    3 – Ayes, Motion Passes

18. Approve a recommendation to solicit an updated proposal for District employee benefits.

    Preston McGrew presented, explaining a re-rate may benefit the District at this time. He noted that after all staff are hired, it will also benefit the District to go to market for a new benefits package rating. He noted the benefits would not change, but he anticipated the rates would be reduced.

    Motion: Commissioner Green moved to approve the immediate re-rating of the District for benefits purposes, to allow staff to readjust contribution percentages for dependent coverage, and to approve a full benefits market review and open enrollment effective September 1, 2026; Second by Commissioner Young.

    3 – Ayes, Motion Passes

19. Approve the purchase of mechanical compression devices for the treatment of cardiac arrest.

    Director of Clinical Services Don Rose gave a presentation on the materials provided in the board packet. Discussion followed.

    Motion: Commissioner Green moved to approve the purchase of mechanical compression devices for the treatment of cardiac arrest to include 16 ARM XR units and a seven-year service agreement for the devices purchased; Second by Commissioner Young.

    3 – Ayes, Motion Passes

20. Approve the purchase of ultrasound equipment for EMS response.

    Clinical Director Rose provided information and a quote in the board packet. Discussion followed.

    Motion: Commissioner Green moved to approve the purchase of four of the GE VScan Air SL R3 Ultrasound Systems; Second by Commissioner Young.

    3 – Ayes, Motion Passes

21. Approve a research participation agreement with Zoll Medical.

    Clinical Director Rose and Director of Infrastructure and Procurement Kelly Curry presented a research participation agreement with Zoll Medical for the use of their Zoll Z ventilator system and data collection. Discussion followed.

    Motion: Commissioner Green moved to approve a research participation agreement with Zoll Medical as revised; Second by Commissioner Young.

    3 – Ayes, Motion Passes

22. Approve base information technology packages for Station 2 and Station 4.

    Motion Commissioner Green moved to approve base information technology packages for Station 2 and Station 4 as presented; Second by Commissioner Simpson.

    3 – Ayes, Motion Passes

23. Authorize the Executive Director to approve communication center build-out expenditures within the approved budget to include information technology, furniture and connectivity.

    Motion: Commissioner Simpson moved to authorize the Executive Director to approve the communication center build-out expenditures within the approved budget, to include information technology, furniture and connectivity; Second by Commissioner Young.

    3 – Ayes, Motion Passes

24. Approve acquisition plan and purchases for temporary station accommodations for EMS crews and apparatus on leased or owned property.

Motion: Commissioner Green moved to approve the acquisition plan and purchases for temporary station accommodations for EMS crews and apparatus on leased or owned property as a contingency; Second by Commissioner Young.

3 – Ayes, Motion Passes

The Board adjourned to Executive Session at 11:22 a.m. pursuant to Texas Government Code Section 551.071 to receive legal advice and counsel regarding Agenda Item 9, the continuation of Agenda Item 26, and Agenda Items 27, 28, and 29. The Board reconvened in Regular Session at 1:07 p.m. No action was taken during Executive Session.

9. Approve revisions to personnel handbook.

Executive Director Johnson provided a model of events in the board packet. Discussion followed. The Board will further discuss next month.

Motion: Commissioner Green moved to approve the personnel handbook as discussed and subject to legal review; Second by Commissioner Young.

3 – Ayes, Motion Passes

26. Approve potential real estate locations, purchases, interlocal agreements, or leases for EMS station(s), including authorizing the Board President to sign paperwork related to same.

Motion: Commissioner Green moved to authorize closing on Enchanted Cove property for the Cedar Creek West Station and authorize the Board President to sign documents at closing; Second by Commissioner Young.

3 – Ayes, Motion Passes

27. .Approve a plan for expanded medical direction coverage and any contracts or updates to contracts for same.

Motion: Commissioner Green moved to approve the proposed contract changes and authorize the Executive Director to amend and execute medical direction coverage contracts and any subsequent updates thereto, as discussed in executive session. Second by Commissioner Simpson.

3 – Ayes, Motion Passes

28. Approve action related to Elgin interlocal agreement for ambulance coverage.

Motion: Commissioner Simpson moved to authorize the Executive Director to initiate discussion with the City of Elgin as discussed; Second by Commissioner Young.

3 – Ayes, Motion Passes

29. Receive General Counsel report, including, but not limited to, tax matters, pending contract issues, open records requests, and other legal issues, if any, and take action as needed.

    No action taken.

30. Adjournment

    Adjourn at 1:10 PM.

Approved: June 17, 2026.

Keith Simpson, Secretary
Board of Commissioners

Minutes taken and transcribed by Crystie Shibley, Office Manager for Bastrop County Emergency Services District No. 3